

**City of Henderson
REDEVELOPMENT AGENCY**



**Early Childhood
Education Scholarship
Program**

Guidelines and Application

Early Childhood Education Scholarship Program

This Program is funded by the City of Henderson Redevelopment Agency Public Education Set-Aside Fund to increase access to Early Childhood Education for students that reside in the Eastside or Downtown Redevelopment Areas. This scholarship is only valid at the state licensed preschool programs, ABC ETC. and Little Learners, administered by the City of Henderson Parks & Recreation Department. Scholarship funds will be provided to students that otherwise could not participate due to financial burden or hardship. ALL SCHOLARSHIP FUNDS WILL BE DISPERSED DIRECTLY TO THE PRESCHOOL PROGRAM.

This Program is available to eligible students residing in either the Downtown or Eastside Redevelopment Areas. Program scholarships are for the enrollment in and attendance to the preschool program(s) offered by the City of Henderson Parks & Recreation Department at the Valley View Recreation Center, when the applicant can demonstrate that no other reasonable means of financing student participation is available. Approval, denial, or modification lies with the Executive Director of the Redevelopment Agency or his designee. Should a recipient wish to appeal the decision of the Executive Director, staff will promptly schedule the appeal to be considered by the Redevelopment Agency Board at a regular meeting of the board.

I. PRESCHOOL SCHOLARSHIP ELIGIBILITY

This Program provides scholarship assistance from the City of Henderson Redevelopment Agency Public Education Set Aside Fund to fund 50% of the preschool enrollment costs offered at the Valley View Recreation Center on a per student, per semester increment. Funding will be provided for registration on a semester schedule and scholarship recipients must maintain a 90% attendance rate each semester to be eligible for scholarship funding in subsequent semesters. All requests for scholarship assistance must be in writing and submitted to the Redevelopment Agency on the application form included in this packet. All requests for assistance will be reviewed and awarded by the Redevelopment Agency, subject to funding availability. Scholarship awards will be referred to, applied and processed by the City of Henderson Parks & Recreation Department—Youth Enrichment division.

CRITERIA

- Scholarship program applicants must meet all requirements for preschool students as established by the City of Henderson Parks & Recreation state licensed Preschool Program Enrollment Requirements (see Preschool Parent Handbook).**
- Student must reside in the Downtown (Appendix “A”) or Eastside (Appendix “B”) Redevelopment Area – proof of residency required.
- Scholarship award funding to be provided directly to the City of Henderson Parks & Recreation Department and applied to the participants preschool program enrollment account.
- 90% student attendance rate must be maintained for future scholarship eligibility. Attendance record to be verified by Agency staff with P&R staff at semester conclusion.
- Applicants must provide a statement of financial need/hardship.

II. APPLICATION PROCESS

- a) To submit a preschool scholarship application packet, please contact the City of Henderson Redevelopment Agency at 702-267-1515, Monday through Thursday, 7:30 a.m. – 5:30 p.m., to schedule an appointment with Agency staff.
- b) After a complete application packet has been received, the application will be reviewed by Agency staff.
- c) Include proof of residency.
- d) Include statement of financial need/hardship.
- e) Scholarship recipient will be notified of award status and interdepartmental notifications will be updated.

**PLEASE ATTACH STATEMENT OF FINANCIAL
NEED/HARDSHIP TO APPLICATION.**

Early Childhood Education Program Application

Please contact 702-267-1515 to schedule an appointment to submit a completed application with the required documents and appropriate signatures to avoid any delays in financial consideration and preschool enrollment. Please print legibly in either blue or black ink. **Please complete all relevant sections and include statement of financial need/hardship—incomplete application packets will not be accepted.**

1. APPLICANT AND STUDENT INFORMATION

Student Name: _____

Parent/Guardian Name: _____

Student Address: _____

Parent/Guardian Address (if different than student): _____

Name of Elementary School the Student is Zoned for: _____

New Student Previously Enrolled Student

Phone Number: _____

Email Address: _____

I/We hereby affirm that I/we have full legal capacity to authorize the filing of this application and that all information and exhibits herewith submitted are true and correct to the best of my/our knowledge.

I/We have read and understand the Early Childhood Education Scholarship program guidelines and the City of Henderson Preschool Enrollment requirements, accept the qualifications, and understand that in order for my/our request of funds to be approved, I/we must agree to work within and follow the recommendations of the Redevelopment Agency and the City of Henderson Park & Recreation Department – Preschool requirements.

Parent/Guardian Signature Date

Parent/Guardian Signature Date

FOR STAFF REVIEW ONLY

Date Completed Application Received: _____

Name of Person(s) Submitting Application: _____

Semester Funding is requested for: _____

Proof of Residency Provided (method): _____

Staff Member Initials Receiving Application: _____

Date of Packet Review: _____

Scholarship Fund Amount: _____

Date Letter Sent to Scholarship Recipient: _____

Date Notice Sent to Parks & Recreation Department: _____

